

**VIRGINIA BOARD FOR ASBESTOS, LEAD, AND HOME INSPECTORS**  
*Tentative AGENDA*

**THURSDAY, May 9, 2024, 9:00 A.M.**  
**BOARD ROOM 1 - SECOND FLOOR**

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION**  
**PERIMETER CENTER - 9960 MAYLAND DRIVE**  
**RICHMOND, VA 23233**

- I. CALL TO ORDER**
- II. EMERGENCY EVACUATION PROCEDURES**
- III. APPROVAL OF AGENDA**
  - a. Board Agenda, May 9, 2024
- IV. APPROVAL OF MINUTES**
  - a. Board Meeting Minutes, February 8, 2024
  - b. Lead-Based Paint Activities Regulatory Review Committee Minutes, February 12, 2024
  - c. Lead-Based Paint Activities Regulatory Review Committee Minutes, April 23, 2024
- V. PUBLIC COMMENT PERIOD – Five-minute public comment, per person, on those items not included on the agenda with the exception of any open disciplinary or application files.**
- VI. CASE FILES \***
  - a. Licensing
    - i. Licensing-1 - 2024-00809, Christopher Wayne Mays
    - ii. Licensing-2 - 2024-001188, Joseph Andrews Allen
  - b. Disciplinary
    - i. Consent Order-1 - 2023-01930, Arthur Darin Strickland
- VII. REGULATIONS**
  - a. Regulatory Action Update
  - b. Lead-Based Paint Renovation, Repair and Painting Regulation.
    - i. Withdrawal Initial Promulgation of Lead-based Paint Renovation, Repair and Painting Regulation
  - c. General Review of Virginia Lead-Based Paint Activities Regulations
- VIII. OTHER BUSINESS**
  - a. Examination Updates
  - b. Home Inspector CPE Audit Report
  - c. Reconsideration of Case Decisions
  - d. Executive Director Report
  - e. 2024 Board Member Training Conference
  - d. Board Financial Statements
  - f. Other Board Business
- IX. FUTURE MEETING DATES**
  - a. August 15, 2024
  - b. November 21, 2024
- X. COMPLETE CONFLICT OF INTEREST FORMS AND TRAVEL VOUCHERS**
- XI. ADJOURN**

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-0362 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.

\* Agenda materials made available to the public do not include disciplinary case files or application files pursuant to §54.1-108 of the *Code of Virginia*.

**PERIMETER CENTER CONFERENCE CENTER**  
**EMERGENCY EVACUATION OF BOARD AND TRAINING ROOMS**  
(Script to be read at the beginning of each meeting.)

**PLEASE LISTEN TO THE FOLLOWING INSTRUCTIONS ABOUT EXITING THE PREMISES IN THE EVENT OF AN EMERGENCY.**

In the event of a fire or other emergency requiring the evacuation of the building, alarms will sound. When the alarms sound, leave the room immediately. Follow any instructions given by Security staff

**Board Room 1**

Exit the room using one of the doors at the back of the room. Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

**Board Room 2**

Exit the room using one of the doors at the back of the room. (Point) Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

You may also exit the room using the side door, turn **Right** out the door and make an immediate **Left**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

**Board Rooms 3 and 4**

Exit the room using one of the doors at the back of the room. Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

**Training Room 1**

Exit the room using one of the doors at the back of the room. Upon exiting the room, turn **LEFT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

**Training Room 2**

Exit the room using one of the doors at the back of the room. Upon exiting the doors, turn **LEFT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

**VIRGINIA BOARD FOR  
ASBESTOS, LEAD, AND HOME INSPECTORS  
MEETING MINUTES**

The Virginia Board for Asbestos, Lead, and Home Inspectors met on February 8, 2024, at the offices of the Department of Professional and Occupational Regulation (DPOR), Perimeter Center, 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room 2, Richmond, Virginia 23233.

The following members of the Board were present:

Stacy J. Armentrout  
Michael Baum  
Douglas Burgess  
John E. Cranor, Chair  
Jesse Phillips  
Kevin Salva, Vice-Chair  
Robert Shackford  
Patrick Studley  
Paul D. Thomas  
Louis Walker  
Robin Wilder

Board members Ralph Costen and Sharad Tandale were not present at the meeting.

The following staff members were present at all or part of the meeting:

Brian Wolford, Chief Deputy director  
Steve Kirschner, LRPD Deputy Director  
Marjorie King, Executive Director  
Tanya M. Pettus, Deputy Executive Director  
Joseph C. Haughwout, Regulatory Affairs Manager  
Cameron Parris, Administrative Operations Administrator  
Rachel Harris, Administrative Coordinator

Josh Laws from the Office of the Attorney General was present.

Mr. Cranor, Vice-Chair, finding a quorum of the Board present called the meeting to order at 9:02 a.m.

**Call To Order**

Ms. Pettus advised the Board of emergency evacuation procedures.

**Emergency**

Mr. Salva moved to approve the agenda as presented. Mr. Armentrout seconded the motion which was unanimously approved by: Armentrout, Baum, Burgess, Cranor, Phillips, Salva, Shackford, Studley, Thomas, Walker, and Wilder.

**Evacuation**

**Approval of Agenda**

Mr. Salva moved to approve the minutes of the November 30, 2023, Board meeting and the December 7, 2023, Lead-Based Paint Activities Regulatory Review Committee meeting as presented. Mr. Burgess seconded the motion which was unanimously approved by: Armentrout, Baum, Burgess, Cranor, Phillips, Salva, Shackford, Studley, Thomas, Walker, and Wilder.

**Approval of Minutes**

Ms. Pettus introduced newly appointed Board members Michael Baum, training course provider representative, Jesse Phillips, licensed lead contractor representative, and Robin Wilder, citizen member.

**Introduction of New Board Member**

Ms. Pettus advised due to recent changes in Board membership, an election for Board Chair for 2024 was required. Ms. Pettus opened the floor for nominations for Board Chair. Mr. Salva moved to nominate Mr. Cranor as Board Chair. Mr. Armentrout seconded the motion. Mr. Cranor accepted the nomination. Mr. Salva moved to close the nominations for Chair of the Board. Mr. Armentrout seconded the motion which was unanimously approved by: Armentrout, Baum, Burgess, Cranor, Phillips, Salva, Shackford, Studley, Thomas, Walker, and Wilder. By acclamation, Mr. Cranor was elected Chair of the Board.

**Election of Board Chair**

Mr. Cranor opened the floor for nominations for Board Vice-Chair. Mr. Cranor moved to nominate Mr. Salva as Board Vice-Chair. Mr. Burgess seconded the motion. Mr. Salva accepted the nomination. Mr. Cranor moved to close the nominations for Vice-Chair of the Board. Mr. Burgess seconded the motion which was unanimously approved by: Armentrout, Baum, Burgess, Cranor, Phillips, Salva, Shackford, Studley, Thomas, Walker, and Wilder. By acclamation, Mr. Salva was named Vice-Chair of the Board.

**Election of Vice-Chair**

Ms. Pettus advised the Board of an internal reorganization of the agency wherein Board staff will now be under the same management team as the Board for Contractors. Ms. Pettus advised that Marjorie King is now Executive Director of the Board, and introduced Cameron Parris as the Board's Regulatory Operations Administrator, and Bill Ferguson as the Board's Education and Compliance Analyst.

**DPOR Staff Updates**

There were no members of the public present to address the Board.

**Public  
Comment**

Mr. Salva recused himself from the meeting for discussion and deliberation of File Number 2023-01875.

**Recusal of  
Board Member**

In the matter of **File Number 2023-01875, Jason Benjamin Donofrio**, the Board reviewed the Consent Order and Report of Findings. Jason Benjamin Donofrio admits to a violation of Board regulation 18 VAC 15-40-155.7 as outlined in Count 1 of the Order. Mr. Donofrio consents to the imposition of a monetary penalty of \$1,500.00 for the violation outlined in Count 1, as well as Board costs of \$150.00. Mr. Donofrio agrees to complete seven (7) hours of Board-approved continuing professional education (CPE) pertaining to ethics, and provide proof of attendance and successful completion within 30 days of the Order.

**File Number  
2023-01875,  
Jason  
Benjamin  
Donofrio**

Mr. Canor moved to accept the terms of the Consent Order as written. Mr. Walker seconded the motion, which was unanimously approved by Armentrout, Baum, Burgess, Cranor, Phillips, Shackford, Studley, Thomas, Walker, and Wilder.

Mr. Salva returned to the meeting.

**Return of  
Board Member**

In the matter of **File Number 2024-00807, Yasmin Anabel Salgado Flores**, the Board members reviewed the record which consisted of the application file, transcript and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation.

**File Number  
2024-00807,  
Yasmin Anabel  
Salgado Flores**

Mr. Studley moved to accept the recommendation of the Presiding Officer and deny Ms. Saldago Flores's application for an asbestos worker license. Mr. Burgess seconded the motion which was unanimously approved by: Armentrout, Baum, Burgess, Cranor, Phillips, Salva, Shackford, Studley, Thomas, Walker, and Wilder.

In the matter of File Number 2024-00808, Izaya D. Cooper, the Board members reviewed the record which consisted of the application file, transcript and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation.

**File Number  
2024-00808,  
Izaya D.  
Cooper**

Mr. Salva moved to accept the recommendation of the Presiding Officer and approve Mr. Cooper's application for a lead abatement worker license. Mr. Thomas seconded the motion which was unanimously approved by: Armentrout, Baum, Burgess, Cranor, Phillips, Salva, Shackford, Studley,

Tandale, Walker, and Wilder.

Ms. Pettus provided an update on the status of the Board's regulatory actions.

**Regulatory  
Action Update**

Ms. Pettus and Mr. Haughwout asked the Board to consider draft proposed amendments to 18VAC15-40-155, and 18VAC15-40-160 regarding insurance policy requirements for home inspectors. The draft proposed language would provide that home inspectors must maintain an insurance policy as described in 18VAC15-40-30 G. of the Board's regulations. After review and discussion, Mr. Cranor moved to adopt the draft proposed amendments as presented, and authorize staff to begin process for filing the amendment as a fast track action. Mr. Salva seconded the motion which was unanimously approved by: Armentrout, Baum, Burgess, Cranor, Phillips, Salva, Shackford, Studley, TaThomas Walker, and Wilder.

**Discussion of  
Insurance  
Requirements  
for Home  
Inspectors**

Ms. Pettus provide the Board with Virginia Lead Abatement examination statistics from January to December 2023 and January 2024.

**Examination  
Update**

Ms. Pettus advised that in order to alleviate concerns surrounding scheduling of exams with PSI, the lead exam candidates have a dedicated phone number to contact the exam vendor. In addition, testing sites have been added to the list of approved locations, allowing for candidates along Virginia's borders to schedule their exams across state lines.

Ms. Pettus provided the Board with an update on bills being considered during the current legislative session that may impact the Board.

**2024  
Legislative  
Update**

Board members considered the following Resolution for Service:

**Consider**  
**Resolutions for**  
**Service**

**Sandra Baynes**

WHEREAS, **Sandra Baynes** did faithfully and diligently serve the Virginia Board for Asbestos, Lead, and Home Inspectors, and the Department of Professional and Occupational Regulation from 2014 to 2023;

WHEREAS, **Sandra Baynes**, did devote generously of her time, talent and leadership to the Board;

WHEREAS, **Sandra Baynes**, did endeavor at all times to render decisions with fairness and good judgement in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Virginia Board for Asbestos, Lead, and Home Inspectors wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Virginia Board for Asbestos, Lead, and Home Inspectors this eighth day of February 2024, that **Sandra Baynes** be given all honors and respect due her for her outstanding service to this Board and the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to her and be made a part of the official minutes of the Board so that all may know of the high regard in which she is held by this Board.

Mr. Thomas moved to adopt the resolution as written. Mr. Salva seconded the motion which was unanimously approved by: Armentrout, Baum, Burgess, Cranor, Phillips, Salva, Shackford, Studley, Thomas, Walker, and Wilder.

**James Haltigan**

WHEREAS, James Haltigan did faithfully and diligently serve the Virginia Board for Asbestos, Lead, and Home Inspectors, and the Department of Professional and Occupational Regulation from 2014 to 2023;

WHEREAS, James Haltigan, did devote generously of his time, talent and leadership to the Board;

WHEREAS, James Haltigan, did endeavor at all times to render decisions with fairness and good judgement in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Virginia Board for Asbestos, Lead, and Home Inspectors wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Virginia Board for Asbestos, Lead, and Home Inspectors this eighth day of February 2024, that James Haltigan be given all honors and respect due him for his outstanding service to this Board and the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held by this Board.

Mr. Shackford moved to adopt the resolution as written. Mr. Salva seconded the motion which was unanimously approved by: Armentrout, Baum, Burgess, Cranor, Phillips, Salva, Shackford, Studley, Thomas, Walker, and Wilder.

Mr. Cranor asked the Board to consider amending the agenda in order to allow finance staff to give an overview of the financial statements. The Board agreed by consensus to continue the meeting beginning with agenda item XI.e., and proceed with the board financial statements when finance staff was scheduled to arrive.

Ms. Pettus provided the Board with an update on recent and upcoming outreach opportunities.

**Outreach  
Update**

Ms. Pettus informed the Board that there will be a Board Member Training Conference held on October 10 and 11, 2024.

**Other Business**

The Board recessed from 9:40 a.m. to 9:50 a.m.

**Recess**

The Board reviewed the most recent financial statement for informational purposes.

**Board  
Financial  
Statements**

Hope Larson, Financial Services Director and Brandon Walton, Budget Officer provided an overview of the items listed on the financial statement for training purposes.

Ms. Pettus provided an overview of Board member responsibilities.

**Board Member  
Training:  
Responsibilities  
Overview**



Ms. King reminded the board that the next meeting date is May 9, 2024.

**Future Meeting  
Dates**

Ms. King reminded the Board members to complete and return their conflict-of interest forms and travel vouchers.

**Complete  
Conflict of  
Interest Forms  
and Travel  
Vouchers**

There being no further business, the meeting was adjourned at 11:14 a.m.

**Adjourn**

---

John E. Cranor, Chair

---

Kishore S. Thota, Secretary

**VIRGINIA BOARD FOR  
ASBESTOS, LEAD, AND HOME INSPECTORS  
LEAD-BASED PAINT ACTIVITIES REGULATORY REVIEW COMMITTEE**

The Lead-Based Paint Activity Regulatory Review Committee of the Virginia Board for Asbestos, Lead, and Home Inspectors (Board) met on February 12, 2024, at the offices of the Department of Professional and Occupational Regulation (DPOR), Perimeter Center, 9960 Mayland Drive, Richmond, Virginia 23233.

The following members of the Committee were present:

Stacy J. Armentrout, Chair  
Michael Baum  
Jeffery Brown  
Ron Graham  
James Haltigan  
Paul Thomas

Committee member Patrick Studley was not in attendance.

The following staff members were present for all or part of the meeting:

Steve Kirschner, LRPD Deputy Director  
Marjorie King, Executive Director,  
Tanya M. Pettus, Deputy Executive Director  
Joseph C. Haughwout, Jr., Regulatory Affairs Manager  
Cameron Parris, Regulatory Operations Administrator  
Rachel Harris, Administrative Coordinator

Mr. Armentrout called the meeting to order at 10:05 a.m.

**Call to Order**

Ms. Pettus advised the Committee of the emergency evacuation procedures.

**Emergency  
Evacuation  
Procedures**

Mr. Haltigan moved to approve the agenda as presented. Mr. Thomas seconded the motion which was unanimously approved by: Armentrout, Baum, Brown, Graham, Haltigan, and Thomas.

**Approval of Agenda**

There were no members of the public present to address the Committee.

**Public Comment  
Period**

The Committee was provided with current versions of applicable laws and regulations, including current Lead-based Paint Activities Regulations, and federal laws and regulations.

**Resources and Information**

Ms. Pettus provided the Committee with an overview of licensing requirements from other states.

The Committee reviewed definitions of the Lead-Based Paint Activities Regulations.

**Review Definitions**

Discussion was held on discrepancies between current regulatory and statutory, and definitions as written in the Code of Federal Regulations.

The Committee began review of Part IX, General Standards of Practice and Conduct.

**Review Part IX**

The Committee recessed from 1:03 p.m. to 1:36 p.m.

**Recess**

The Committee continued to consider amendments to Part IX of the regulation.

**Review of Part IX Continued**

Having completed review of part IX, the Committee agreed by consensus to review documents incorporated by reference at the next meeting.

The Committee reviewed areas of the Board's current regulations that may not comport with current federal guidelines. The Committee agreed by consensus that these areas would be addressed at its next meeting during review of the federal documents incorporated by reference.

**Other Business**

The Committee agreed by consensus that its next meeting will be scheduled for mid to late March 2024.

Mr. Armentrout reminded the Committee members to complete their conflict of interest forms and travel vouchers.

**Complete Conflict of Interest Forms and Travel Vouchers**

There being no further business, the meeting was adjourned at 2:14 p.m.

**Adjourn**

---

John E. Cranor , Chair

---

Kishore S. Thota, Secretary

DRAFT

**VIRGINIA BOARD FOR ASBESTOS, LEAD, AND HOME INSPECTORS**  
**LEAD-BASED PAINT ACTIVITIES REGULATORY REVIEW COMMITTEE**  
**MINUTES OF MEETING**

The Lead-Based Paint Activity Regulatory Review Committee of the Virginia Board for Asbestos, Lead, and Home Inspectors (Board) met on April 23, 2024, at the offices of the Department of Professional and Occupational Regulation (DPOR), Perimeter Center, 9960 Mayland Drive, Richmond, Virginia 23233.

The following members of the Committee were present:

Stacy J. Armentrout, Chair  
Jeffery Brown  
Ron Graham  
James Haltigan  
Paul Thomas

Committee member Michael Baum and Patrick Studley were not in attendance.

The following staff members were present for all or part of the meeting:

Steve Kirschner, Licensing and Regulatory Programs Division Deputy Director  
Marjorie King, Executive Director,  
Tanya M. Pettus, Deputy Executive Director  
Joseph C. Haughwout, Jr., Regulatory Affairs Manager  
Cameron Parris, Regulatory Operations Administrator  
Rachel Harris, Administrative Coordinator

Mr. Armentrout called the meeting to order at 10:00 a.m.

**Call to Order**

Ms. Pettus advised the Committee of the emergency evacuation procedures.

**Emergency  
Evacuation  
Procedures**

Mr. Brown moved to approve the agenda as presented. Mr. Haltigan seconded the motion which was unanimously approved by: Armentrout, Brown, Graham, and Haltigan.

**Approval of  
Agenda**

There were no members of the public present to address the Committee.

**Public  
Comment  
Period**

Arrival of Board member, Paul D. Thomas.

**Arrival of Board  
Member**

The Committee was provided with current versions of applicable laws and regulations, including current Lead-based Paint Activities Regulations, and federal laws and regulations.

**Resources and  
Information**

The Committee reviewed Part VIII, Standards for Conducting Lead-Based Paint Activities.

**Review Part  
VIII**

The Committee reviewed Definitions and General Requirements of the Lead-Based Paint Activities Regulations.

**Review Part II**

The Committee recessed from 11:25 a.m. to 12:00 p.m.

**Recess**

The Committee continued to consider amendments to Part II of the regulation.

**Review of Part II Continued**

Ms. Pettus provided the Board with the final proposed amendments to Virginia Lead-Based paint Activities Regulations.

**Consider Proposed Draft to Virginia Lead-Based Paint Activities Regulations Amendments**

After thorough review, Ms. Pettus asked the Committee to consider adopting the draft proposed amendments as amended. Mr. Thomas moved to adopt the draft proposed amendments as amended, authorizing staff to make stylistic and non-substantive changes as needed. Mr. Haltigan seconded the motion which was unanimously approved by: Armentrout, Brown, Graham, Haltigan, and Thomas.

There was no other business to be discussed.

**Other Business**

Mr. Armentrout reminded the Committee members to complete their Conflict of Interest forms and Travel Vouchers.

**Complete Conflict of Interest Forms and Travel Vouchers**

There being no further business, the meeting was adjourned at 1:36 p.m.

**Adjourn**

---

James E. Cranor, Chair

---

Kishore S. Thota, Secretary

## **PUBLIC COMMENT PERIOD**

Five minute public comment, per person, with the exception of any open disciplinary or application files.

DRAFT

**REGULATORY**  
**ACTON UPDATE**

DRAFT



# LEAD-BASED PAINT RENOVATION, REPAIR AND PAINTING REGULATION

- a. Vote to withdraw reg action for RRP (2009) based on repeal at 2024 GA

DRAFT

**GENERAL REVIEW OF**  
**VIRGINIA LEAD-BASED PAINT**  
**ACTIVITIES REGULATIONS**

DRAFT

# **EXAMINATION UPDATE**

DRAFT

**HOME INSPECTOR CPE**  
**AUDIT REPORT**

DRAFT



**TO:** Virginia Board for Asbestos, Lead, and Home Inspectors  
**FROM:** Marjorie King, Executive Director  
**SUBJECT:** Reconsideration of Case Decisions – Request for Board approval  
**DATE:** May 9, 2024

---

Section 2.2-4023.1 of the Code of Virginia enables a party to submit a petition seeking reconsideration of a final decision made by an agency pursuant to section 2.2-4020. Upon receipt of such petition, the agency is mandated to issue a written decision within 30 days. In instances where reconsideration pertains to a decision made by a policy-making board within an agency, the board possesses various avenues to address the petition. These include the option to delegate authority for considering the petition to the board chair, a designated subcommittee, or the agency’s director responsible for administrative support to the board, typically the Executive Director.

To adhere to the statutory timeframe for addressing reconsiderations, it’s respectfully requested that the Board delegate responsibility of addressing reconsiderations to the Board’s Executive Director, in accordance with the provisions outlined in the statute.

If the Board deems it appropriate to delegate responsibility to the Executive Director, a sample motion is provided below:

“I move to delegate the responsibility for addressing case reconsiderations to the Executive Director of the Board, in accordance with the provisions outlined in the statute.”

**EXECUTIVE**  
**DIRECTOR**  
**REPORT**

DRAFT



## SAVE THE DATE!

The 2024 DPOR Board Member  
Training Conference,  
*The Spirit of Service & Innovation:  
Advancing Regulatory Excellence*,  
will be held

October 10-11, 2024, at Great Wolf Lodge in  
Williamsburg. The conference will include high  
profile guest speakers, relevant training sessions,  
breakout sessions, and  
networking opportunities.

Stay tuned— additional information regarding  
registration and reservations will be provided  
as we get closer to the date.



549 E. Rochambeau Drive

Williamsburg, VA 23188

<https://www.greatwolf.com/williamsburg>

Department of Professional and Occupational Regulation  
Statement of Financial Activity

Board for Asbestos, Lead, and Home Inspectors  
954540

2022-2024 Biennium

March 2024

	March 2024 Activity	Biennium-to-Date Comparison	
		July 2020 - March 2022	July 2022 - March 2024
Cash/Revenue Balance Brought Forward			66,585
Revenues	27,170	509,679	471,778
Cumulative Revenues			538,363
Cost Categories:			
Board Expenditures	4,538	69,416	77,346
Board Administration	11,792	147,495	164,078
Administration of Exams	404	6,564	3,233
Enforcement	922	10,040	13,465
Legal Services	257	2,318	2,776
Information Systems	10,937	106,357	113,048
Facilities and Support Services	3,577	78,563	67,732
Agency Administration	7,461	69,149	112,194
Other / Transfers	0	(0)	-75
Total Expenses	39,888	489,901	553,798
Transfer To/(From) Cash Reserves	(14,728)	0	(27,395)
Ending Cash/Revenue Balance			11,961

Cash Reserve Beginning Balance	263,656	0	276,323
Change in Cash Reserve	(14,728)	0	(27,395)
Cash Reserve Ending Balance	248,928	0	248,928

<b>Number of Regulators</b>	
Current Month	5,783
Previous Biennium-to-Date	6,304



**Department of Professional and Occupational Regulation  
Statement of Financial Activity**

**Agency Total**

2022-2024 Biennium

March 2024

	March 2024 Activity	Biennium-to-Date Comparison	
		July 2020 - March 2022	July 2022 - March 2024
<b>Cash/Revenue Balance Brought Forward</b>			3,453,476
<b>Revenues</b>	1,958,575	35,687,323	35,691,829
<b>Cumulative Revenues</b>			39,145,305
<b>Cost Categories:</b>			
<b>Board Expenditures</b>	209,584	2,939,272	3,423,671
<b>Board Administration</b>	631,495	7,770,045	8,604,794
<b>Administration of Exams</b>	41,956	528,024	538,628
<b>Enforcement</b>	944,739	12,293,838	13,095,106
<b>Legal Services</b>	49,927	448,161	478,932
<b>Information Systems</b>	600,072	5,745,147	6,085,554
<b>Facilities and Support Services</b>	190,030	3,387,051	3,418,076
<b>Agency Administration</b>	409,342	3,734,295	6,034,258
<b>Other / Transfers</b>	0	4,862	554
<b>Total Expenses</b>	3,077,144	36,850,694	41,679,573
<b>Transfer To/(From) Cash Reserves</b>	(523,221)	0	(4,908,490)
<b>Ending Cash/Revenue Balance</b>			2,374,221

<b>Cash Reserve Beginning Balance</b>	13,608,681	0	17,993,950
<b>Change in Cash Reserve</b>	(523,221)	0	(4,908,490)
<b>Ending Cash Reserve Balance</b>	13,085,460	0	13,085,460

**Number of Regulators**

Current Month	320,643
Previous Biennium-to-Date	308,696

# **OTHER BOARD BUSINESS**

DRAFT

# **FUTURE MEETING DATES**

- a. August 15, 2024**
- b. November 21, 2024**

DRAFT

**COMPLETE CONFLICT OF INTEREST**  
**FORMS AND**  
**TRAVEL VOUCHERS**

DRAFT

**ADJOURN**

DRAFT